

JOB DESCRIPTION

JOB TITLE:	SUPPORT WORKER – SUPPORTED LIVING
SALARY SCALE:	£8.50 PER HOUR (PLUS ADDITIONAL SLEEP IN RATE)
ACCOUNTABLE TO:	SERVICE MANAGER
HOURS:	VARIABLE - AS PER CONTRACT
LOCATION:	PETERBOROUGH

Main Purpose of Role:-

The successful candidate will be responsible for enabling each individual to live as independently as possible whilst in their own home.

The main aim will be to ensure the individual being supported is central to all decisions and involved as fully as possible.

You will be required to follow guidelines and procedures as set by the organisation.

Key Responsibilities

- Work alongside the individuals to achieve their dreams and aspirations in life.
- Provide a positive role model.
- Develop existing life skills and teach new ones to enhance quality of life and aid independence.
- Provide opportunities to access the community on a regular basis.
- Ensure the individuals care, welfare, security and safety are paramount at all times.
- A professional image should be exhibited at all times.
- Keeping environment clean and tidy
- Preparing meals
- Administering medication
- Taking individual to see live music / bands
- You will need to respect confidentiality – The Data Protection Act 1998

Additional Duties

- You will hold a clean driving licence (D1).To transport individual around the community including any medical appointments. (25+, driving for 2 years)
- Attend all training as directed by line manager.
- Complete Care Certificate
- To effectively manage behaviours which challenge the service.
- To ensure an efficient, effective and smooth running environment at all times.
- To meet the person's medical and physical needs.
- Work as part of a diverse team.
- Ensure you report any defects of vehicle to your line manager to maintain it is kept safe for use, and is kept clean.
- To attend monthly staff meetings as planned by Service Manager
- You may need to support the individual in their day service environment.

Terms and Conditions of Service

- Staff will be employed under the terms and conditions normally applicable to employees of The Helping Hands Group.
- This post is subject to a 6-month probation period.
- The main duties of the post are outlined above, but these may be subject to review and amended accordingly to the needs of the service.
- The post holder may be required to undertake other duties as instructed by the Group Director.
- Holidays/annual leave equates to 28 days.
- All bank holidays worked will be paid at the normal rate.
- You will be required to provide an enhanced DBS check, this will need to be renewed every 3 years